Casio SE-G1 Australian Quick Programming Guide

(please also refer to the "User Manual" supplied for further information if required)

1 Load Memory Protection Batteries and Paper Roll

A) Remove the printer cover **B)** Open Battery Compartment cover **C)** Insert 2 new "AA" type batteries into the compartment

⚠ To prevent losing all of your settings and sales data, we recommend you install the two memory protection batteries.

D) Install the supplied thermal paper roll by lifting up the platen arm and placing the paper roll into the printer well as shown below. Close the cover firmly.

IMPORTANT: Confirm that the plus (+) and minus (-) ends of the batteries are facing in the directions indicated in the illustration inside the battery compartment.
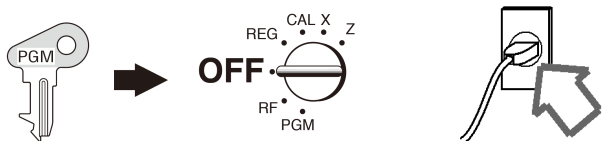
2 Initialize Your Cash Register

A) Insert the supplied key and turn to the "OFF" position.

B) Plug the power cord into the AC outlet and wait for the instructional messages to print.

PGM → **OFF** (REG, CAL X, Z, RF, PGM)

3 Choosing the Language

A) For English select the following: `0` `CA/AMT TEND`

Please also refer to printout instructions from the cash register

4 Setting Date and Time

A) Input date and time as indicated on the printout chit on the cash register

5 Printer switch for receipt or journal

To set for Receipt printing:

A) Turn key to the PGM position
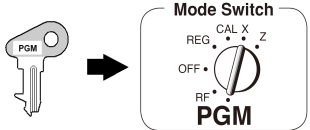
B) Perform steps as follows:

`1` `SUB TOTAL` `1` `CH`

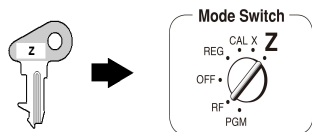**To set for Journal printing:**

A) Turn key to the PGM position

B) Perform steps as follows:

`1` `SUB TOTAL` `0` `CH`

Mode Switch (REG, CAL X, Z, OFF, RF, **PGM**)

6 Setting for Australian Standards

A) Turn key to the Z position

Mode Switch (REG, CAL X, **Z**, OFF, RF, PGM)

B) Perform the following sequence

`0` `1` `0` `1` `2` `0` `0` `1` `SUB TOTAL` `= CA/AMT TEND`

Note: This operation automatically sets correct tax rates, rounding, and receipt formats to Australian standards.

7 Setting GST to Departments

To enable

A) Turn key to the PGM position

Mode Switch (REG, CAL X, Z, OFF, RF, **PGM**)
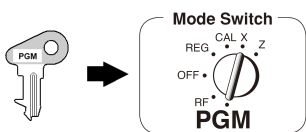
B) Press `1` `SUB TOTAL` `TAX PGM` `B/DEPT SHIFT`

If using shift departments otherwise skip this step

C) Press `RA` then press departments as required

D) Press `SUB TOTAL`

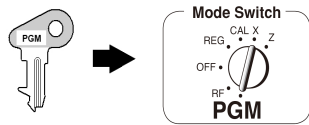To **disable** use same sequence except use `CHK /NS` in place of `RA`

8   Setting prices to Departments

The SE-G1 contains 24 departments, 8 are located on the keyboard and an additional 16 are accessible using the "department shift" function. Prices may be set to departments if required or entered manually from within the sale.

A) Turn Key to PGM position

B) Press   `1` `SUB TOTAL`

C) Press "Dept Shift" if programming shift departments otherwise skip to step D

D) Key price then press department key

E) Press   `SUB TOTAL`

    (To end the setting)

Note: Press dept shift once to access departments 9~16 or twice for 17~24 etc.

IMPORTANT: Never use decimal point key when imputing price.

9   Setting prices to PLU's

The SE-G1 has an option of 999 PLU's. A PLU lookup function is provided should you decide to use PLU's on this register.

A) Turn Key to PGM position

B) Press   `1` `SUB TOTAL`

C) Press   `1` `PLU`

    PLU No.

D) Enter   `1` `0` `0` `= CA/AMT TEND`

    Unit Price

E) Press   `SUB TOTAL`

    (To end the setting)

This procedure sets $1.00 to PLU0001.

10   Programming Receipt Message

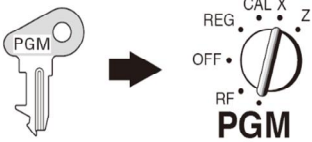You can program receipt message text at the top of the receipt. Up to 5 lines of text may be programmed.

Receipt message sample

YOUR RECEIPT THANK YOU CALL AGAIN

Receipt message 1st line
Receipt message 2nd line
Receipt message 3rd line
Receipt message 4th line
Receipt message 5th line

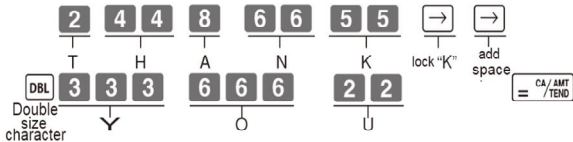**Example:** Set "THANK YOU" to the second line.

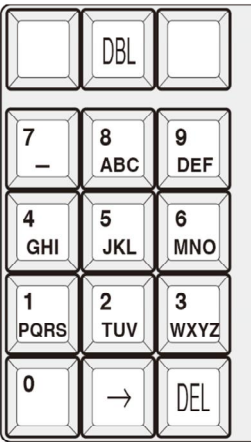A) Turn the key to the "PGM" position.

B) Press `2` and `SUB TOTAL` key.

C) For 2nd message
   line press `2` then `CH`

D) Enter message by multi-tapping method
   (refer to the multi-tapping keyboard)

`2` `4` `4` `8`   `6` `6`   `5` `5`   `→` `→`
 T   H   A   N   K   lock "K"   add space

`DBL` `3` `3` `3`   `6` `6` `6`   `2` `2`   `= CA/AMT TEND`
Double size character   Y   O   U

E) Press `SUB TOTAL` key to end the program.

Note: `→` is also used to lock the first character when selecting 2 or more characters from a single key in succession.

Multi-tapping keyboard

DBL		
7 —	8 ABC	9 DEF
4 GHI	5 JKL	6 MNO
1 PQRS	2 TUV	3 WXYZ
0	→	DEL

11   Linking PLU's to Departments

Linking PLU's to departments is only required if you are using PLU's. This process aids end of day reporting by grouping products (PLU's) with departments.

A) Turn Key to PGM position

B) Press   `3` `SUB TOTAL`   Links PLU0001 to Department 4

C) Enter   `1` `PLU` `4` `= CA/AMT TEND`

D) Press   `SUB TOTAL`

    (To end the setting)

12   Flash Report

A flash report useful to monitor how much money has been taken throughout the trading day.

Operation	Printout	
	08-01-2010 19:10	
`X/TIME`	X 0070	
	FLASH X	— Read Symbol
	GROSS TOTAL QT 57	— Gross Sales No. of items
	·270.48	— Gross Sales Amount
	NET TOTAL No 38	— Net Sales No. of Customers
	·271.24	— Net Sales Amount
	CASH-INDW ·197.57	— Cash Total in Drawer
	CHARGE-INDW ·18.19	— Charge Total in Drawer
	CHECK-INDW ·45.18	— Check Total in Drawer

A) Turn Key to the **X** position
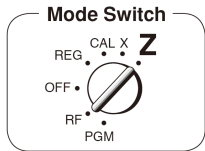
B) Press   `X/DATE TIME`

13   Daily End of Day Report

The following operation will print the end of day financial report.
Note: Using X Mode will print only while Z Mode will print and reset the figures ready for the next trading day.

Mode Switch to (X) (Read)   `= CA/AMT TEND`

Mode Switch to (Z) (Reset)   `= CA/AMT TEND`

Mode Switch

Z (Reset) report

08-01-2010 19:25	— Date/Time	
Z 0073	— Consecutive No.	
0000 DAILY Z 0012	— Non-resettable No. of Resets [1]/RESET Symbol [1]	
DEPT01 QT 48	— Dept. Name/ No. of Items	
·50.10	— Amount	
DEPT02 QT 28		
·76.40		
DEPT03 QT 17		
·85.80		
DEPT20 QT 4		
6.00		