

Quick Start Guide

SE-S100

Electronic Cash Register

Note : This manual describes basic setups and operation methods. For more detail, please download the User's Manual from: <http://world.casio.com/manual/sa/>

Thank you very much for purchasing this CASIO electronic Cash Register. START-UP is QUICK and EASY!

Power Supply

Your Cash Register is designed to operate on standard household current (120 V, 220 V, 230 V, 240 V, 50/60 Hz). Do not overload the outlet by plugging in too many appliances.

Cleaning

Clean the Cash Register exterior with a soft cloth which has been moistened with a solution of a mild neutral detergent and water, and wrung out. Be sure that the cloth is thoroughly wrung out to avoid damage to the printer. Never use paint thinner, benzene, or other volatile solvents.

The mains plug on this equipment must be used to disconnect mains power. Please ensure that the socket outlet is installed near the equipment and shall be easily accessible.

Preparations

Please follow the steps described below.

- Unpack the Cash Register and DO NOT plug into the mains supply until sections 1 and 2 have been completed.
- To prevent losing all your settings and sales data, we strongly recommend that you install the memory protection batteries before you use the Cash Register and replace them at least once a year.

MA1411-A



To use the Cash Register safely

Warning Power plug and AC outlet

- Use only a proper AC electric outlet. Use of an outlet with a different voltage from the rating creates the danger of malfunction, fire, and electric shock. Overloading an electric outlet creates the danger of overheating and fire.
- Make sure the power plug is inserted as far as it will go. Loose plugs create the danger of electric shock, overheating, and fire. Do not use the register if the plug is damaged. Never connect to a power outlet that is loose.
- Use a dry cloth to periodically wipe off any dust built up on the prongs of the plug. Humidity can cause poor insulation and create the danger of electric shock and fire if dust stays on the prongs.
- Do not allow the power cord or plug to become damaged, and never try to modify them in any way. Continued use of a damaged power cord can cause deterioration of the insulation, exposure of internal wiring, and short circuit, which creates the danger of electric shock and fire. Contact CASIO service representative whenever the power cord or plug requires repair or maintenance.

Manufacturer: CASIO COMPUTER CO., LTD.
6-2, Hon-machi 1-chome, Shibuya-ku, Tokyo 151-8543, Japan
Responsible within the European Union: CASIO EUROPE GmbH
CASIO-Platz 1, 22848 Norderstedt, Germany

Please keep all information for future reference.
The declaration of conformity may be consulted at <http://world.casio.com/>

The main plug on this equipment must be used to disconnect mains power. Please ensure that the socket outlet is installed near the equipment and shall be easily accessible.

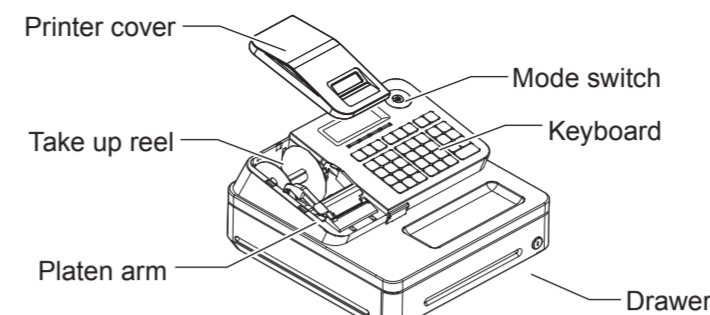
WARNING
THIS IS A CLASS A PRODUCT. IN A DOMESTIC ENVIRONMENT THIS PRODUCT MAY CAUSE RADIO INTERFERENCE IN WHICH CASE THE USER MAY BE REQUIRED TO TAKE ADEQUATE MEASURES.

GUIDELINES LAID DOWN BY FCC RULES FOR USE OF THE UNIT IN THE U.S.A. (Not applicable to other areas)

WARNING: This equipment has been tested and found to comply with the limits for a Class A digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference when the equipment is operated in a commercial environment. This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instruction manual, may cause harmful interference to radio communications. Operation of this equipment in a residential area is likely to cause harmful interference in which case the user will be required to correct the interference at his own expense.

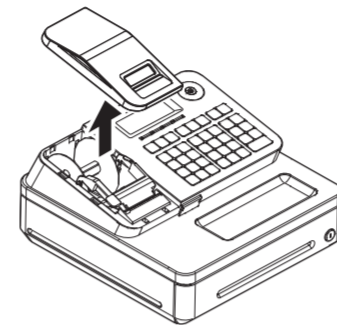
FCC WARNING: Changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

1. Name of Parts

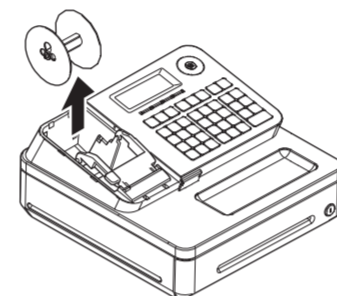


2. To install memory protection batteries

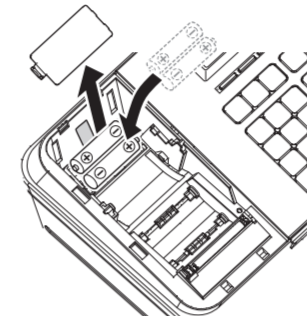
1 Remove the printer cover by lifting it up.



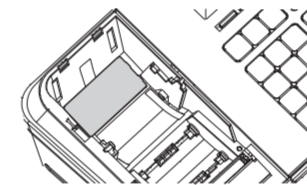
2 Remove the take up reel.



3 Remove the battery compartment cover and install two new "AA" type manganese batteries in the battery compartment over battery extraction ribbon.



4 Replace the battery compartment cover. Please make sure that the battery compartment cover is fastened securely with a click sound.



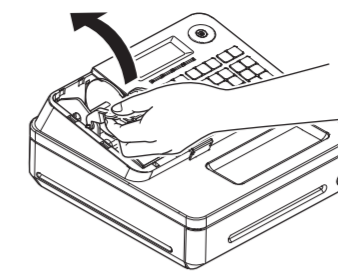
Important

- Be sure that the plus (+) and minus (-) ends of the batteries are facing in the directions as indicated on the battery compartment.
- The Cash Register will show "LOW BATTERY" on the display when the batteries are running low on power. Install two new batteries when this occurs.

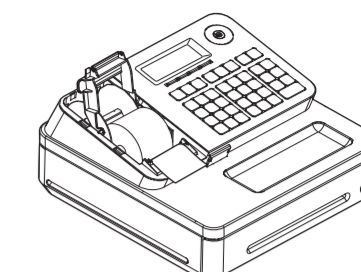
3. To set a paper roll

This Cash Register is fitted with a thermal printer - only 58 mm wide thermal paper rolls can be used.

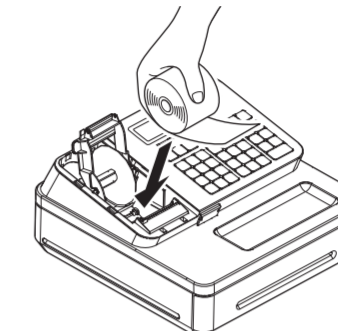
1 Open the platen arm by lifting it up slowly.



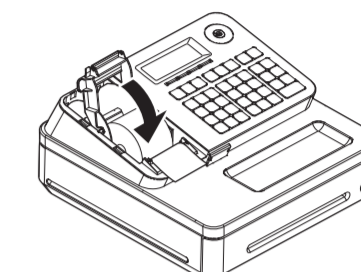
3 Place the end of the paper over the printer.



2 Hold the paper roll so that the end of the paper comes out from the bottom of the roll and place it behind the printer.



4 Close the platen arm slowly until it locks securely.



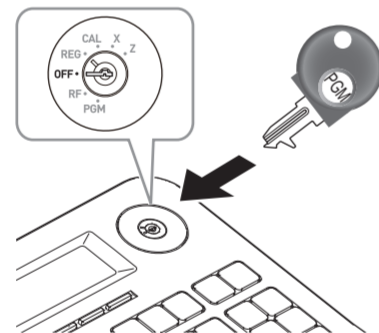
Note: Never touch the printer's thermal head and the platen. Avoid the thermal paper from heat, humidity or direct sunlight.

Important

- If the thermal paper roll is not properly installed, you will not be able to use the Cash Register. The display shows "E014 Paper end" to indicate that the paper is not inserted.
- If the display shows "E010 Close the platen arm", close the platen arm securely.

4. Get the Cash Register ready

1 Insert a Mode key marked PGM that comes with the Cash Register in the Mode switch and turn it to OFF position.



2 Plug in the power cord into an AC outlet.

5. To set the language, country, date, time, and tax rates

Important

- In accordance with the country, the setup procedures differ from step 3. From step 3, refer to the flowchart shown below.
- See the undermentioned operation instructions for steps A, B, C, and D.
- Please follow the guidance printed out from the printer in each step.
- In each setting procedure, the Cash Register prints your settings. Make sure that the settings are correct. If you have made an incorrect date and time setting, press [CAL] and repeat from the beginning. For other incorrect settings, pull out the AC cord, take out batteries, and start from the beginning.

Country	Operation order
Arab countries Vietnam	Choose language. (A) → Set date and time. (B) → Set tax rates. (D)
Malaysia Singapore	Choose language. (A) → Set date and time. (B) → Choose country. (C) → Select whether to use special tax system or not. (E) → If not use, set tax rates manually. (D) → Select whether to use special rounding system or not. (F)
Australia	Choose language. (A) → Set date and time. (B) → Choose country. (C) → Select whether to use special tax system or not. (E) → If not use, set tax rates manually. (D) → Select whether to use special rounding system or not. (F)
New Zealand South Africa	Choose language. (A) → Set date and time. (B) → Choose country. (C) → Set tax rates. (D) → Select whether to use special rounding system or not. (F)
Other countries	Choose language. (A) → Set date and time. (B) → Choose country. (C) → Set tax rates. (D)

A As soon as you plug in the power cord, the printer prints instructions for selecting the language. Input the language number and press [CA/AMT] key. For example, if you wish to select English, press 0 [CA/AMT] keys. For selecting French, press 1 [CA/AMT] keys etc.

B The printer prints the instructions for setting date and time and the top digit of the display flashes. Enter the date in order of day, month, and year. For example, input 210115 for January 21, 2015. After then, display changes for setting time. Enter the present hours and minutes in 24 - hour system. For example, input 1300 for 1:00 pm.

C By referring the country list printed out from the printer, input the country code and press [CA/AMT] key. For example, if the Cash Register is used in Malaysia, press 1 and [CA/AMT] keys.

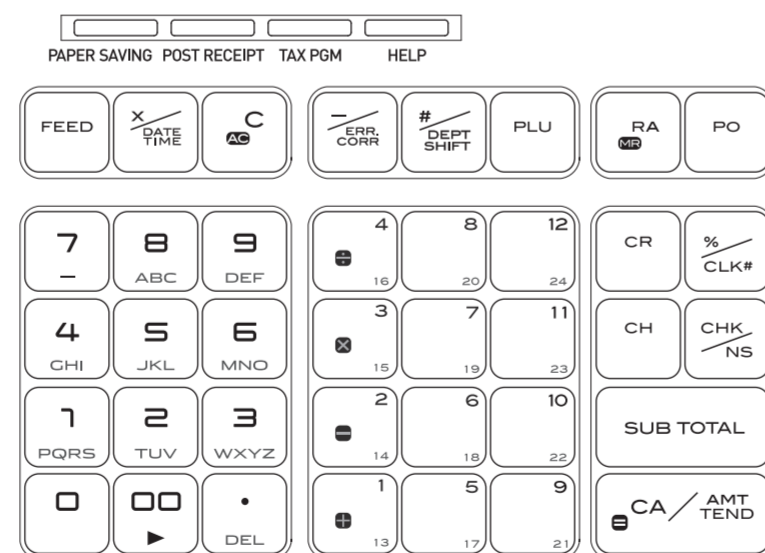
D The printer prints "PLEASE INPUT TAX RATE". Input tax rate 1 and press [CA/AMT]. For example, press 7 and [CA/AMT] keys for 7% tax rate 1. Perform the same operation for tax 2, 3, and 4 rates. Please do not forget the rates you have set, and be sure to preset the rates to departments explained in "To preset tax status to each department" on the back page.

E By the printer output, the Cash Register asks if you wish to use the typical tax system of your country. Input 1 (using the typical tax system) or 0 (not using the tax system) and press [CA/AMT] key.

F The Cash Register asks if you use the rounding (treatment of fractions) system of your country. Input 1 (using the rounding system of your country) or 0 (not using the rounding system) and press [CA/AMT] key.

If you use the register in New Zealand: If you use the rounding system, also choose 4DW/5UP (counting fractions over 0.5 as one and disregarding the rest) by 1 [CA/AMT], or 5DW/6UP (counting fractions 0.6 as one and disregarding the rest) by 2 [CA/AMT] keys.

6. Key functions

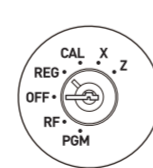


The followings show the major functions of the keys.

- [PAPER SAVING]: Use this key to stop issuing receipts or compressed journal printing to save paper.
- [POST RECEIPT]: When the Register is set to not to print receipts, pressing this key prints a receipt of the preceding transaction.
- [TAX PGM]: Use this key to set tax statuses and tax tables.
- [HELP]: Use this key to print operation guidance.
- [FEED]: Use this key to feed the paper roll.
- [X]: Use this key to show present date and time. Also this key is used for multiplications.
- [AC C]: Use this key to clear an entry that has not yet been registered.

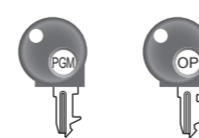
- [Z]: Use this key to correct immediately preceding registration. Also this key is used for reducing price.
- [+ 1 to 12]: Department shift key. Using this key with departments 1 to 12 keys, items are registered in departments 13 to 24. Also this key prints preceding number entry without any registration.
- [PLU]: Price look up key. Use this key to register preset items by number.
- [RA]: Use this key following a numeric entry to register money received by non-sale transactions.
- [PO]: Use this key following a numeric entry to register money paid out from the drawer.
- [0 to 9 . 00]: Ten-key. Use these keys for numeral entries.
- [+ 1 to 12]: Department keys. Use these keys to register items to the corresponding department.
- [CR]: Use this key for credit card payments.
- [X%OFF]: Use this key for discounts. Also this key is used to sign a clerk on or off.
- [CH]: Use this key to register charge sales.
- [CHK]: Use this key for check payments. Also this key is used for opening drawer.
- [SUB TOTAL]: Use this key to display and print the current subtotal amount.
- [CA/AMT TEND]: Use this key to register cash sales.

Mode switch



- PGM: Use this position for setups.
- RF: Use this position for refunding.
- OFF: Use this position to turn the Cash Register off.
- REG: Use this position for registrations.
- CAL: In the CAL mode, the Cash Register functions as a calculator.
- X: Use this position to print the sales report. After the reporting, all the sales data remain in the memory.
- Z: Use this position to print the sales report. After the reporting, all the sales data is cleared from the memory.

Mode keys



There are two types of mode keys. The program key marked "PGM" and the operator key marked "OP". The program key can set the Mode switch to any position, while the operator key can select only OFF, REG, and CAL positions.

7. Specifications

Entry	10-key system; Buffer memory 8 keys (2-key roll over)
Main display	20 characters x 1 line 10-digit numeral x 1 line
Customer display	Amount 8 digits (zero suppression)
PRINTER	
Receipt/Journal	Thermal alpha-numeric system 24 digits, receipt on/off key
Paper roll	58 (W) x 80 (D) mm
Paper feed	Receipt or Journal
Print speed	10 lines/second max.
Chronological data	
Power supply/power consumption	See the rating plate.
Operation temperature	0°C to 40°C (32°F to 104°F)
Humidity	10 to 90%
Dimensions	180 mm (H) x 410 mm (W) x 450 mm (D) with medium size drawer. 167 mm (H) x 326 mm (W) x 345 mm (D) with small size drawer.
Weight	7.3 kg with medium size drawer 3.3 kg with small size drawer.

Specifications and design are subject to change without notice.

You can download "Setting tool" from the following websites.

- Germany <http://www.casio-b2b.com/ecr/de/support/>
 - France <http://www.casio-b2b.com/ecr/fr/support/>
 - Spain <http://www.casio-b2b.com/ecr/es/support/>
 - EU English <http://www.casio-b2b.com/ecr/euro/support/>
 - UK : <http://www.casio-b2b.com/ecr/uk/>
- For other countries, please ask your CASIO dealer.

